

sprintax

# Tax Content for WUSTL



# sprintax

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# Who must file tax forms for 2024 tax season?

Even if you did not earn any income, if you were physically in the US on F or J status anytime between January 1st – December 31st 2024, you're obligated to file a Form 8843 with the IRS (the Internal Revenue Service, or 'IRS', are the US tax authorities).

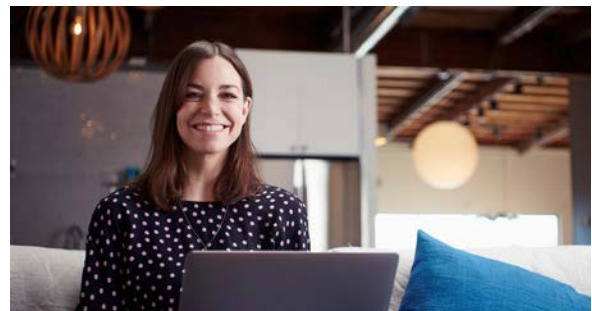
Meanwhile, if you earned any taxable US source income, you may need to file a federal tax return with the IRS. Depending on your individual circumstances, you may also need to file a state tax return(s).

## Tax Filing Deadline

**April 15, 2025** is the tax filing deadline day for residents and nonresidents who earned US income to file Federal tax returns for the 2024 tax year.

## Who is considered Resident or Nonresident for Federal Tax Purposes

Generally, most international students & scholars who are on **F, J, M or Q visas** are considered **nonresidents for tax purposes**. International students on J-1 & F-1 visas are automatically considered nonresident for their first five calendar years in the US, whilst Scholars/Researchers on J visas are automatically considered nonresidents for two out of the last six calendar years in the US. If you've been in the US for longer than the five or two year periods, the **Substantial Presence Test** will determine your tax residency.



## How to File?

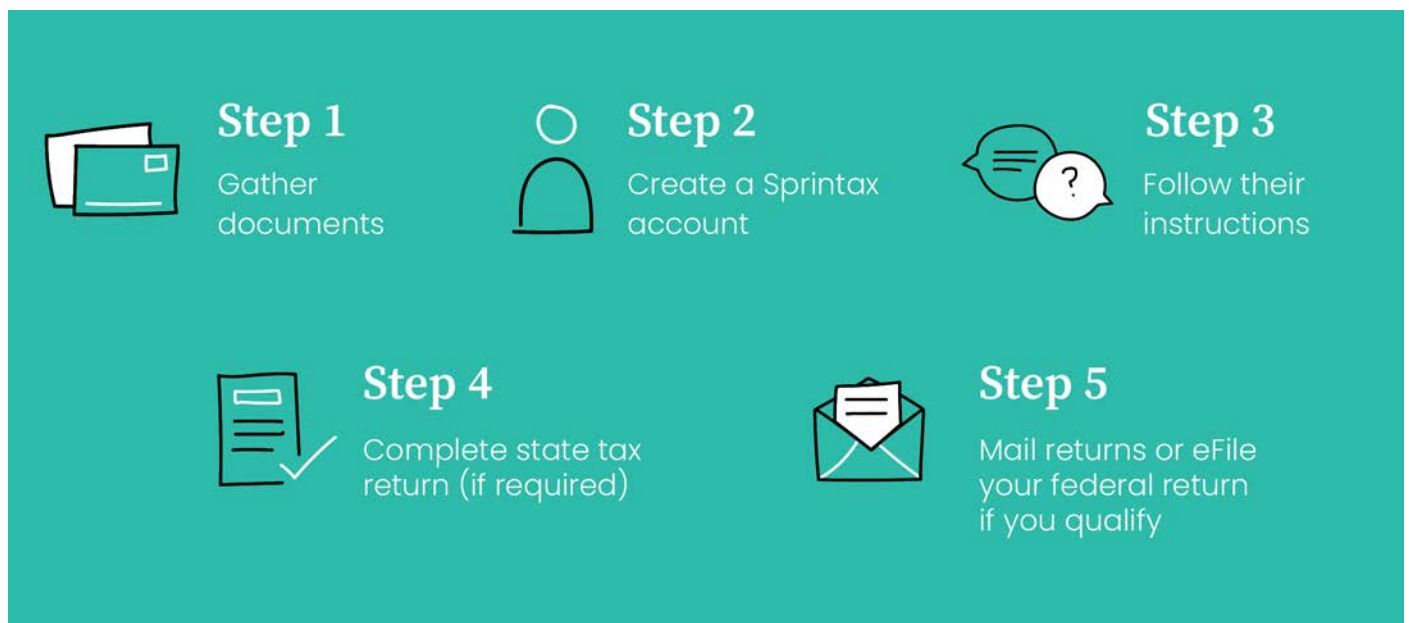
We have teamed up with Sprintax to provide you with an easy-to-use tax preparation software designed for nonresident students and scholars in the US.

**We (and all other university staff) are not qualified or allowed to provide individual tax advice.**

After you login to Sprintax, you will be asked a series of questions about the time you have spent in the US over recent years. Sprintax will then determine your tax status. If it determines that you are a “nonresident alien” (NRA) for federal tax purposes, you can continue to use the software and respond to a series of guided questions. Sprintax will then complete and generate the tax forms you need to send to the tax authorities.

However, if Sprintax determines that you are a resident alien for federal tax purposes, you won’t be able to continue using the software.

## Step by Step guide on How to File Your Nonresident Tax Forms (F and J)



## 1) Gather the documents you may need for Sprintax

Document	Description
✓ Passport	
✓ Visa/Immigration information, including form I-20 (F status) or form DS-2019 (J status)	
✓ Social Security or Individual Taxpayer Identification Number (if you have one)	This is not needed if you had no income and the 8843 is the only form you have to file.
✓ W-2	This form reports your wage earnings if you worked. If you had more than one employer you should get a W-2 from each employer. It is issued by the end of January for the previous year. Make sure all employers from last year have an up-to-date address for you.
✓ 1042-S	<p>This form is used to report:</p> <ol style="list-style-type: none"> <li>1. Stipend, scholarship, fellowship income and travel grants (not tuition reduction or exemption)</li> <li>2. Income covered by a tax treaty</li> <li>3. Payment for other types of services (eg by the semester as a note-taker)</li> </ol> <p>If you received this type of income, the 1042-S will be emailed to you by 15 March by the payer.</p> <p><b>Note: Only Nonresident Aliens receive this form. If your tax status changes to a Resident Alien you will not get a 1042-S. Login to Sprintax to check your tax status if you're not sure.</b></p>
✓ US entry and exit dates for current and past visits to the US	In addition to passport stamps, you can review or print your US travel history here
✓ 1099	This form reports miscellaneous income. Can be interest on bank accounts, stocks, bonds, dividends, earning through freelance employment
✗ 1098-T	This form is NOT needed and can NOT be used for a nonresident tax return because NRAs are not eligible to claim education expense tax credits.



## **2) Log in and create your Sprintax Account**

Log in through the WashU Portal below with your WUSTL Key and password. It will then take you to the dedicated Sprintax/WashU page where you need to create a Sprintax account with an email and password. You can log in if you have an existing Sprintax account already. It is very important that you access the Sprintax page through this process in order to receive your full discount of your Federal and Form 8843 costs at checkout.

**Hyperlink button below for the page where the WUSTL key needs to be entered!**

[Log in with your WUSTL Key and create your Sprintax account](#)

## **3) Follow the Sprintax instructions**

If you did not earn any US Income: Sprintax will generate a completed Form 8843 for you and each of your dependents (if you have any).

If you did earn US Income: Sprintax will generate your “tax return documents”, including form 1040NR, depending on your circumstances.

## **4) If required, complete your state tax return**

After you finish your federal return, Sprintax will inform you if you need to complete a state tax return. If so, you will have the option to use Sprintax for an additional fee. However, it is your choice to use them or to do the state tax return on your own.

## **5) Read the instructions for filing/ mailing your returns**

Your Federal and 8843 costs will be removed at the checkout if you have followed the instructions above. If you still see a Federal charge that has not been removed, please revert back to Step 2 above and make sure you have accessed Sprintax via the WashU portal link above. Remember to read the instructions that Sprintax provides. You will be required to download, print and sign your federal tax return and mail it to the IRS. Depending on your circumstances, you may be able to E-file your Federal tax return. However, this will depend on certain eligibility criteria. You can learn more about eligibility in this Sprintax blog - <https://blog.sprintax.com/nonresident-federal-tax-efiling-live/>

If you have a state filing requirement, you must also mail this to the tax authorities.

Finally, if you only need to file Form 8843, this will also need to be mailed to the IRS.

## Need Sprintax Support?

If you need help while using Sprintax, you can contact their support team using the options below:

**24/7 Live Chat Help**

**Refer to their FAQs**



## Sprintax Educational Tax Videos, Webinars and Blog

You also have access to the [Sprintax YouTube account](#) where there are a number of educational videos on nonresident taxes. These will provide further clarity on nonresident tax and how to use Sprintax. Sprintax also offer a range of useful content on their [blog](#) to help you file your return.

Sprintax also offer many free and open tax webinars during the tax season where you can learn more about your filing obligations and prepare for the tax season ahead. These will be provided on this page when they are released:

Sprintax webinar list

***DISCLAIMER: International Student & Scholar Services (ISSS) and the school are NOT permitted to assist any student/scholar with any IRS tax form preparation or tax related questions. The information provided is intended for your benefit. Any questions or concerns should be directed to Sprintax, a certified tax preparer or a local IRS field office.***

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